



Church of England School  
Executive Head and CEO: Dr Hilary Macaulay

19<sup>th</sup> January 2023

Dear Parent/Carer,

**Changes to the timings of the School day with effect from September 2023**

Further to the 6-week consultation process with yourselves and staff, we are now writing to confirm the changes to the timings and structure of the school day at Bishop Ramsey with effect from September 2023. Our proposals were overwhelmingly supported by those consulted and have now been approved by Trustees.

Relevant bus routes will be adapted to support the new start and finish times and further information on this will follow. Due to the size of our site and the number of students, we have reinstated the pre-COVID travel time which we had between lessons to enable efficient movement around the school and prompt starts to every lesson.

**The timings of the school day with effect from September 2023:**

<b>Monday – Thursday Week A</b>	
<b>Monday – Friday Week B</b>	
Muster and Registration	8.30am – 8.55am
Travel Time	8.55am – 9.00am
Period 1	9.00am – 10.00am
Travel Time	10.00am – 10.05am
Period 2 (including Break time)	10.05am – 11.20am
Travel Time	11.20am – 11.25am
Period 3	11.25am – 12.25pm
Travel Time	12.25pm – 12.30pm
Period 4 (including Lunch time)	12.30pm – 2.00pm
Travel Time	2.00pm – 2.05pm
Period 5	2.05pm – 3.05pm

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<b>Friday Week A</b>	
Muster and Registration	8.30am – 8.35am
Travel Time	8.35am – 8.40am
Period 1	8.40am – 9.40am
Travel Time	9.40am – 9.45am
Period 2 (including Break time)	9.45am – 11.00am
Travel Time	11.00am – 11.05am
Period 3	11.05am – 12.05pm
Travel Time	12.05pm – 12.10pm
Period 4 (including Lunch time)	12.10pm – 1.40pm
Travel Time	1.40pm – 1.45pm
Period 5	1.45pm – 2.45pm
Staff Professional Development	2.55pm – 3.40pm

As previously explained, we feel these changes will be beneficial to our school community, enabling lessons to have a full hour of learning time, opportunities for our extensive range of extra-curricular activities, study support and intervention after school and enable collaborative staff professional development.

Yours sincerely,

**Hilary Macaulay**  
Executive Head

**Kathryn Lovewell**  
Assistant Headteacher