



Church of England School
Executive Head and CEO: Dr Hilary Macaulay

17th November 2022

Dear Parent/Carer,

Carol Service at St Paul's Church, Ruislip Manor and the Community Lunch

I am writing to let you know that your child is involved in the school Carol Service at St Paul's Church, Ruislip Manor as well as the Community Lunch in school on Monday 5th December.

Students have been busy rehearsing and I am delighted that we have been able to include our instrumentalists to accompany some of the choir carols this year.

The plan of the day is as follows:

Time	Information
8:30am	Students to make their own way to St Paul's Church, Ruislip Manor
11:00am	Walk back to school accompanied by staff
11:30am	Early lunch
12:15pm	Perform in the Community Lunch at school
2:55pm	End of school day – free to go home
6:00pm	Year 7 & Brass arrive at St Paul's Church
6:20pm	All other performers arrive
6:30pm	Doors open for parents/carers
7:00pm	Carol Service starts
8:00pm	Approximate finish time

We know that there a number of students in Year 11 students who will have started PPEs on this day, but we have found in the past that this service offers them a moment of calm. They will not be expected to attend during the day, but just join us for the evening. There will be no extra rehearsals during the school days except the usual Form Time and after school rehearsals in the lead up to the Carol Service.

Please could you fill in the consent via this [LINK](#) in order for your child to take part in the Carol Service. Information regarding tickets for this event will be released shortly and we do hope you can join us.

Yours sincerely,

Mrs C Bowden
Music Department

Rev'd Susy Dand
Chaplain

Miss C Walshe
Music Department

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