

BISHOP



RAMSEY

Church of England School
Executive Head and CEO: Dr Hilary Macaulay

27th May 2022

Dear Parent/Carer,

Exam Disruption – Thursday 26th May

As you may already be aware, there was a disruption to the Spanish exam on Thursday morning, caused by the fire alarm going off. In line with examination board and school policy, candidates were escorted by the invigilators from the exam venue, to the fire evacuation location in silence.

Once candidates returned to the exam venue, the exam was resumed and the time spent away from their exam during the evacuation was added on to the original finish time, to ensure they had the correct amount of exam time.

The school will now submit an application for Special Consideration, to make the examination board aware of the situation. In such circumstances the exam board may then make a decision to apply an allowance of additional marks for the affected exam.

All candidates were kept well informed of the process and behaved impeccably throughout the incident which we personally witnessed and are a credit to both you and the school.

Yours faithfully,

Dr H Macaulay
Executive Head and CEO

Mrs R Jerham
Data & Exams Manager

Address: Hume Way, Ruislip, Middlesex, HA4 8EE ∞ **Telephone:** 01895 639227
Email: office@bishopramsey.school ∞ **Website:** www.bishopramseyschool.org