

THE FRIENDS OF
BISHOP RAMESY SCHOOL
CONSTITUTION

1. The Association shall be known as:
'THE FRIENDS OF BISHOP RAMSEY SCHOOL'
2. Membership shall be open - without fees - to parents of children at Bishop Ramsey School, the teaching staff and any other people interested in the welfare of the School; the committee may, however, ask the voluntary contributions.
3. The OBJECT of the Association is to advance education of the pupils at this Church of England Academy by providing and assisting in the provision of facilities for education (not normally provided by the General Funding for the School) and ancillary thereto and in furthermore of this object the Association may:
 - a. foster more extended relationships between staff, parents and others associated with the School, and
 - b. engage in activities which support the School and advance the education of pupils attending it.
4. The Chairman of Governors and the Head Teacher shall be ex-officio Joint Presidents.
5.
 - a. The officers and members of the Executive Committee shall be elected annually for this purpose, an Annual General Meeting of the Association shall be held between 1st September and 31st of October when the following shall be elected:-
 - i. Chairman
 - ii. Vice Chairman
 - iii. Treasurer (who shall be a parent)
 - iv. Secretary
 - v. Up to three representatives of the School Staff
Up to nine other Committee members
 - b. All persons nominated must also be seconded and must indicate his/her willingness to stand.

6.
 - a. A quorum shall consist of seven members of the said Committee.
 - b. Additional members of the School Staff may attend Committee meetings.
 - c. The Committee shall have powers to co-opt other members and appoint any sub-committee and shall prescribe the function of any sub-committee. All acts and proceedings of any such sub-committee shall be reported back to the Committee as soon as possible.
 - d. A Member of the Committee shall forfeit his/her seat on the Committee when that member fails to attend three or more consecutive meetings without reasonable cause or excuse.
7. The committee shall meet at least once every half term. Minutes of the proceedings should be kept and the Treasurer shall keep an account of all income and expenditure and shall submit accounts, duly reported, at the AGM. The Banking Account shall be in the name of the Association and withdrawals shall be made in the name of the Association on the signature of a two of the following;

Chairman Treasurer Secretary

a reporting accountant shall be appointed in accordance with the Charities Act.

8. A special general meeting may be convened at the request, in writing, of 10 members of the Association. The request should be made to the secretary and at least 14 days (excluding holidays) before such a meeting. No alterations to the constitution may be made except at the AGM or at a Special General Meeting called for that purpose. No alterations shall be made which would cause the Association to cease to be a Charitable Body.
9. All discussions and debates shall be for the interest of the Association and not for publication unless the committee shall otherwise determine.
10. Any matter not provided for in the Constitution shall be dealt by the Committee whose decision shall be deemed to be final, subject only to the objection of the Governing Body.
11. The funds of the Association shall be applied solely for the development of its stated objects. In the event of the need to close or dissolve the Association, the committee shall convene a special meeting of the members. Any assets remaining on dissolution after satisfying any outstanding debts and liabilities shall not be distributed among the members of the Association but will be given to Bishop Ramsey School the benefit of the children at the school, in any manner which is exclusively charitable at law.
12. The above guidelines of the charity Friends of Bishop Ramsey Constitution are in place with exception to any world/country crisis/pandemic etc (Example Coronavirus) if Executive members role has expired/exhausted to allow members to continue until the most convenient time to relieve them.¹