

BISHOP



RAMSEY

*Church of England School*  
*Executive Head and CEO: Mr A J Wilcock MA (Cantab)*

22<sup>nd</sup> July 2021

Dear Parent/Carer,

**Re-allocation of Lockers in preparation for the new academic year – Lost Keys**

I would like to inform you that your son/daughter has lost their locker key, a replacement key will need to be purchased to cover the cost.

I would therefore request that a payment of £5.00 is made via ParentPay to reimburse the cost. This will ensure your son/daughter will receive their new locker at the start of the Autumn term.

Should you have any queries, please email [vchandarana@bishopramsey.school](mailto:vchandarana@bishopramsey.school)

Yours faithfully,

**Ms A Maycock**  
**Assistant Headteacher**

