



Church of England School
Head of School: Mrs N J Adamson MA NPQH

22nd November 2018

Dear Parent/Carer,

An Evening of Drama – Notices for Cast Members

I am writing to inform you of some notices regarding the upcoming Christmas Drama Festival that your son/daughter is taking part in.

On Wednesday 5th December, students will take part in an after school rehearsal. This will be finished by 5.00pm so students will need to make sure that either they are being collected at this time or have made alternative public travel arrangements. Students should also bring extra food and drinks on this day to make sure they remain hydrated.

On Thursday 6th December during period 1, 2 and 3 students will be off timetable to complete a Dress and Technical run, ready for the evening performance.

On Thursday 6th December students will be expected to stay after school in order to prepare for the evening performance. If you are not watching your child in the performance you will need to make suitable arrangements for them to be collected after the Festival at approximately 9.15pm. Again, students will need to make sure that they bring plenty of food and water with them for the evening.

A reminder that if you wish to purchase tickets for the performance, this can be done so via ParentPay and selecting '**An Evening of Drama – 2018/2019**'. Should you have any concerns with respect to payment, please contact Mrs Hagon on 01895 671002 or email parentpay@bishoramseyschool.org. Students performing within the Festival do not require a ticket.

Please complete the attached reply slip and return it to Miss Carroll in the Drama Barn by Tuesday 27th November.

Yours faithfully,

Miss L Carroll
Head of Drama



Address: Hume Way, Ruislip, Middlesex. HA4 8EE ∞ **Telephone:** 01895 639227 ∞ **Facsimile:** 01895 622429

Email: office@bishoramseyschool.org ∞

Website: www.bishoramseyschool.org

AN EVENING OF DRAMA – 6th December

**Please complete and return it to Miss Carroll in the Drama Barn
by Tuesday 27th November**

Student's Name: _____ Form: _____

I give permission for my son/daughter to take part within the festival.

I will be collecting my son/daughter up after the performance.

My son/daughter will be making their own way home after the performance

Signed: _____ Name: _____
(parent/carer)

Date: _____