



Church of England School
Headteacher: Mr A J Wilcock MA (Cantab)

17th May 2018

Dear Parent/Carer,

Austria Ski Trip 2019 – Waiting List

I am disappointed to inform you that son/daughter has been unsuccessful in gaining a place on the 2019 Austria Ski Trip. At present their name has been placed on the waiting list and I will, of course, contact you in the event that a place becomes available. Whilst I am unable to make promises, I can tell you that over the last 3 years everyone who remained on the waiting list was eventually offered a place.

Should you prefer to withdraw your application, I would ask that you let us know by Wednesday 23rd May and your deposit will be returned to you.

We would ask that you do not make any further payments. Of course, in the event that we are unable to offer a confirmed place or you choose to withdraw from the waiting list, a full refund of the deposit will be made immediately.

Passports and European Health Insurance Card (EHIC)

May I take this opportunity to remind you that a valid passport and EHIC card, which covers medical eventualities in Austria, are required for all students accepted onto this trip. An EHIC application can be made via the website at www.ehic.org.uk and will need to be handed in to the school, along with your son/daughters passport, 4 weeks before departure. Also, if you have yet to get a passport you should start this process as soon as possible as it can take up to 6 weeks and you will be required to provide the passport number to the holiday company in October. If there is any issue with this please contact me as soon as possible.

In the meantime, if you have any queries feel free to contact me by email at gowen.312@lqflmail.org or via the School Office, 01895 639227.

Yours sincerely,

Mr Geraint Owen
Ski Trop Coordinator



Address: Hume Way, Ruislip, Middlesex. HA4 8EE ∞ **Telephone:** 01895 639227 ∞ **Facsimile:** 01895 622429

Email: office@bishopramseyschool.org

Website: www.bishopramseyschool.org