



*Church of England School*  
 Headteacher: Mr A J Wilcock MA (Cantab)

7<sup>th</sup> December 2017

Dear Parent/Carer,

**Invitation to Carol Service – Monday 18th December 2017 at St Lawrence Church**

Your son/daughter has been invited to take part in our Carol Service which this year will be held at St Lawrence Church, Bridle Road, Eastcote, Middlesex HA5 2SJ on Monday 18th December, starting at 7.00pm.

Students will be involved in rehearsals at the church during the school day and will need to be back at the church by 6.30pm in order to prepare. In the evening students will need to be in full school uniform or in accordance with the dress code for Sixth Form students.

As parent/carer you are warmly invited to stay for the service and to enjoy the readings, carols and festive music that will be presented by the students and staff.

This event is an integral part of the school's celebration of the Christmas season and to this end, we would be grateful if you could fill in and return the attached reply slip by Friday 15<sup>th</sup> December 2017 to confirm that your son/daughter will be available to take part.

We look forward to seeing you there!

With kind regards.

Yours faithfully

**Mr M Britton**  
 Head of Religious Education

**Ms D Jankauskaite**  
 Head of Music



**Carol Service – 18th December 2017**  
**Reply Slip for Return to the School Reception by 15<sup>th</sup> December 2017**

I confirm that (student's name): \_\_\_\_\_ (form): \_\_\_\_\_  
 will be available to attend the Carol Service on 18th December 2017. I also confirm that my son/daughter will be dropped off at the church by 6.30pm and collected at the end of the service.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

