



*Church of England School*  
 Headteacher: Mr A J Wilcock MA (Cantab)

7<sup>th</sup> December 2017

Dear Parent/Carer,

**A Level Art Trip to National Portrait Gallery**

I am writing to inform you that I will be leading a trip to the National Portrait Gallery for Year 10 GCSE Art Students and some students on the A Level Art and Design on Tuesday 23<sup>rd</sup> January 2018. This is a fantastic opportunity for students to visit the Cezanne Portraits exhibition and take part in an all day practical workshop led by artist educators. Students will learn about the artist's unique painting approach through exploring his ideas and methods in the exhibition itself, as well as learning to think like an artist by applying newly discovered drawing and painting techniques for themselves.

Students will need to make their own way to and from the venue. Students should meet Mrs Peres Da Costa at the entrance to the Gallery by **9.45am**. The event starts promptly at 10.00am. Students will be dismissed at 4.00pm and will be expected to make their own way home. Please ensure that your son/daughter has sufficient funds on their Oyster card to facilitate the journey.

The cost of the extended day workshop at the gallery is £15.50. Please pay for this trip in one payment via ParentPay by selecting '**Year 12 and Year 13 National Portrait Gallery 2017/2018**'. Payment should be received by **Friday 15th December**. Unfortunately we are unable to accept payment after this date.

Places are limited and will be given out on a first come first serve basis on receipt of payment. Should maximum numbers be reached, ParentPay will close for this item.

Should you have any concerns with respect to payment, please contact Mrs Hagon on 01895 671002 or email [parentpay@bishopramseyschool.org](mailto:parentpay@bishopramseyschool.org). Unfortunately non-receipt of payment will result in your son/daughter being unable to attend.

Please note that upon making your payment you are agreeing to the following terms and conditions associated with this trip:

Your permission is granted for your son/daughter:

- To attend the trip
- To be given a mild painkiller (eg. Paracetamol) if considered necessary by the party leader
- To received medical treatment in an emergency situation if as parent/carer you cannot be contacted.



**Address:** Hume Way, Ruislip, Middlesex. HA4 8EE ∞ **Telephone:** 01895 639227 ∞ **Facsimile:** 01895 622429

**Email:** [office@bishopramseyschool.org](mailto:office@bishopramseyschool.org)

∞ **Website:** [www.bishopramseyschool.org](http://www.bishopramseyschool.org)

You confirm:

- That your son/daughter's medical details are correct on the Parent Portal and will inform us of any changes to these details between now and the trip
- That you understand that if your son/daughter's behaviour in school is not acceptable then he/she may be withdrawn from the trip and any monies paid to date will not be refunded.

Students will need to bring their Art sketch books or paper and some dry materials to draw with. They may also wish to bring a small amount of money as there will be the opportunity for them to visit the gift shop. Students will also be required to bring a packed lunch.

Students should bring with them any required medication: asthma inhalers and epipens. Mobile phones and any other items of value can be taken, but students do so at their own risk. Due to the possible weather conditions, please ensure your son/daughter has a raincoat. The standard Sixth Form dress code applies.

All students who travel as part of a group represent Bishop Ramsey School. Therefore the highest standards of behaviour and conduct are expected as a matter of course.

If you have any further questions please do not hesitate to contact me via email at [cperesdacosta.312@lgflmail.org](mailto:cperesdacosta.312@lgflmail.org)

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Ms Peres Da Costa', with a stylized flourish at the end.

**Ms Peres Da Costa**  
**Head of Art**