



*Church of England School*  
 Headteacher: Mr A J Wilcock MA (Cantab)

28<sup>th</sup> September 2017

Dear Parent/Carer,

**Year 12 and 13 Welcome Meetings**

Thank you to all those parents/carers who attended the meetings where we outlined the plans for the year. The PowerPoints for each meeting are now on the website under the Sixth Form section on the 'Information for Parents' tab. If you missed the meeting and have any questions please contact Mr Aitken or Mr Jeffries.

At the meetings I mentioned the 'Fit To Learn' Policy, the full policy is also on Sixth Form section of the website. For those who didn't attend the meetings it is a Policy triggered by below 75% attendance. We each have a part to play in ensuring that students are well supported when attendance falls:

1. Parents should provide information from a medical professional which informs us what we can expect in terms of attendance and work completion in relation to a diagnosis. We ask that you attend meetings with the Year Director to create a 'care plan';
2. Students should stay in touch with their teachers (by email) to get work and should submit assessments for marking;
3. Staff will provide work and mark it – offering extra support where possible.

Our hope is that when students hit a point where physical or mental health issues interrupt learning we can make the right decisions about their continuing education.

I also mentioned GCSE re-sits for students who either did not achieve a grade 4 in Maths and/or English – or who got a 4 but would like to 'future proof' themselves by re-sitting to get a grade 5. There is a re-sit in November (this is not suitable for students who took the 'old style' **English** GCSE, it is only for the new syllabus). I have attached a letter which offers a revision session which your son/daughter may wish to attend. Please note the quick turn around for payment. I asked students who wish to re-sit to see me on Tuesday this week - any who missed this session must see me urgently as the deadline for their entries is Monday 2<sup>nd</sup> October.

With best wishes for a successful academic year.

Yours sincerely,

**Mrs L Holmes**  
**Head of Sixth Form**  
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