



*Church of England School*  
*Headteacher: Mr A J Wilcock MA (Cantab)*

17<sup>th</sup> September 2015

Dear Parent/Carer

**Welcome to Year 9**

I am writing to inform you that I will be your son/daughter's Form Tutor for this school year, 2015-16. As you are aware Mrs Hurley left at the end of the last academic year and so I will be taking over as the Form Tutor for 9S.

I hope to be able to support your son/daughter in all aspects of their school life. As your son/daughter will be starting their GCSE courses this year in some subjects, and will be choosing their options for their other GCSE's, it is crucial that they are working to their full potential right from the start of the year. I will be monitoring their academic and social progress closely to ensure that they do.

In order to assist in this, I will be meeting with small groups of students in the form on a regular basis to discuss their options, as well as using Learning for Life on a Friday to help inform their choices.

Each week we will use form time to carry out various activities and tasks, for example assemblies, signing link books (every Tuesday), discussing the news, completing quizzes and having a time for reflection and prayer. Students are also given the notices for the day during form time, so it is essential that all students arrive to the form room on time (8.40am).

Your son/daughter should feel free to discuss any aspect of their progress at school or indeed any concerns that may be troubling them. If you feel there are any issues I need to be made aware of please contact me, ideally via email at [npittaway.312@lgflmail.org](mailto:npittaway.312@lgflmail.org), or alternatively via telephone on 01895 639227.

May I take this opportunity to wish your son/daughter every success during Year 9. I am sure he/she is going to enjoy this year at school and I will be making every effort to ensure that they do so.

Yours faithfully

**Ms N Pittaway**  
**Form Tutor (9S) and Acting Head of Science**

