

BISHOP RAMSEY CHURCH OF ENGLAND SCHOOL SUPPLEMENTARY INFORMATION FORM (IN-YEAR)

This form is to be completed by the Parents, Legal Guardians or Carers of the child seeking admission.
It should not be used if your child has a statement of Special Educational Needs.

CRITERIA FOR ADMISSION

Subject to available places, the Trustee will admit students to the school, according to the following criteria, which are reviewed annually.

Applicants will be placed into one of the following twelve categories which are listed in order of priority.

1. A looked after child (as defined in the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order including those who appear [to the admission authority] to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living with a ¹parent who attends ³worship at least three times a month in an Anglican Church, or Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the past three years **with** siblings who entered the school prior to Year 12 and who will be themselves attending the School at the time of admission. This regularity of ³worship to be certified by the Parish Priest or Minister.
3. Children of staff at the school where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who attend a ²primary school within the Veritas Educational Trust living with a ¹parent who attends ³worship at least three times a month in an Anglican Church, or Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the past three years. This regularity of ³worship to be certified by the Parish Priest or Minister.
5. Children living with a ¹parent who ³worships at least three times a month in an Anglican Church or Chapel, and has done so for at least the past three years **without** siblings who entered the School prior to Year 12. This regularity of ³worship to be certified by the Parish Priest or Minister.
6. Children living with a ¹parent who ³worships at least three times a month in a Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance, and has done so for at least the past three years **without** siblings who entered the school prior to Year 12. This regularity of ³worship to be certified by the Parish Priest or Minister.
7. Children, not covered by Criterion 2, **with** siblings who entered the School prior to Year 12 and who will be themselves attending the School at the time of admission.
8. Children living with a ¹parent who ³worships at least three times per month in a Church or Chapel of a Christian Denomination that is not affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the last three years. Frequency of ³worship must be certified by the appropriate clergy.
9. Children living with a ¹parent who attends ³worship at least monthly in an Anglican Church, or Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain & Ireland' or the Evangelical Alliance and has done so for at least the past three years. This regularity of ³worship to be certified by the Parish Priest or Minister.
10. Children living with a ¹parent who ³worships at least monthly in a Church or Chapel of a Christian Denomination that is not affiliated nationally to 'Churches Together in Britain and Ireland' or the Evangelical Alliance and has done so for at least the last three years. Frequency of ³worship must be certified by the appropriate clergy.
11. Children living with a ¹parent who attends worship at least monthly in the tradition of a non-Christian world faith, and has done so for at least the past three years. Frequency of worship must be certified by the appropriate authority.
12. Children living with a ¹parent who does not meet any of the above criteria but has chosen Bishop Ramsey School for the type of education it provides.

¹Parent includes legal guardian and carer.

²Only applies if school is within the Trust at time of application.

³In this context 'worship' constitutes a Church/Chapel organised activity that includes biblical readings or stories and/or sung worship and/or prayer. This is not limited to Sunday services, but any act of worship throughout the week, for example mid-week services, prayer and bible study groups, childrens'/toddler services.

IMPORTANT NOTES:

- Where Bishop Ramsey School is named in a child's Education, Health and Care Plan (EHCP), the School will admit the child if it is able to meet the requirements of the EHCP, in consultation with the Local Authority. It is not necessary to complete a Supplementary Information Form. Please contact your Local Authority for further information.
- The definition of 'a **Looked after/previously looked after Child**' is a child placed with someone other than their parents after the intervention of the Social Services. (Please see Category 1 above).
- **Priority within categories 2, 5, 7 and 9 will be given in the following order:**
- **Firstly** to children whose parent/carer attends an Anglican Church or Chapel who also live or worship in the Anglican Deanery of Hillingdon.
- **Secondly** to children whose parent/carer attends an Anglican Church or Chapel who also live or worship in the Anglican Deaneries of Harrow or Brent.
- **Thirdly*** to children whose parent/carer attends an Anglican Church or Chapel who also live or worship in Deaneries other than Hillingdon, Harrow or Brent OR whose parents attend a Church or Chapel of a Christian Denomination affiliated nationally to 'Churches Together in Britain & Ireland' or the Evangelical Alliance.

- **IMPORTANT COVID NOTICE: In the event that during the period specified for attendance at worship the church or, in relation to those of other faiths, relevant place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or in relation to those of other faiths, relevant place of worship or alternative premises have been available for public worship.**

- ***PLEASE NOTE** that as Category/Criterion 5 is only for children whose parents attend an Anglican Church or Chapel, as explained above, only the first part of the above statement concerning the third priority applies within Category/Criterion 5.
- Where two children meet the same criteria, distance from the school will be the deciding factor. Distance will be measured in a straight line from the School Office to their permanent home as described in the Admissions Procedure.

The Trustees rely upon the information contained in the application forms for the allocation of places. Where, subsequent to a place being awarded to an applicant, and even after the applicant has commenced the first term at the School, it shall be found that the certification regarding regularity of worship, or other relevant information, is false, then the award of that place shall be withdrawn.

Child's Surname _____ Christian/First names _____

Date of Birth _____ Sex _____

Home Address _____

_____ Post Code _____ Telephone No _____

E-mail Address _____

Child's Current School _____

Siblings currently attending Bishop Ramsey School and who will be attending at the time of admission

Name(s) _____ Date(s) of Birth _____

Please provide contact details for **all** your places of worship over the last 3 years. Please use a separate sheet if necessary and please provide the number of years and frequency of worship for each place.

Name of Parish Priest/Minister/Religious Leader _____

Name of Church or Chapel _____

Address of Parish Priest/Minister/Religious Leader _____

_____ Post Code _____

How many years have you worshipped at your Church/Chapel?

What has been your frequency of worship over the last 3 years?

At least: 3 times per month At least monthly

Full name of Parent(s) /Legal guardian(s)/Carer(s) _____

I am/we are in full sympathy with the ethos of the school

Signature _____ Date _____

Father/Mother/Legal Guardian/Carer (delete as necessary)

This form should be completed by the Parents/Guardians/Carers and sent to: The Admissions Clerk, Bishop Ramsey Church of England School, Hume Way, Ruislip, HA4 8EE

If an acknowledgement is required please enclose a stamped self addressed envelope.

A reference will be sought from your Parish Priest or Religious Leader to confirm your frequency of worship.

Applicants should provide a copy of **ONE** of the following proofs of address to confirm that you are living at the address provided on your application: Council Tax Bill (within last 3 months), Utility Bill (within last 3 months), Letter confirming entitlement to benefits (within last 3 months), Driving License, Motor Policy Insurance schedule (within last 12 months).

In addition, we also require evidence that your child is registered at the same address. Please provide a copy of **ONE** of the following: Child Benefit Notice, Hospital check up/appointment letters (within last 6 months), Dentist check up letter (within last 6 months), Medical Card or letter showing child is registered with a doctor, Tax Credit Award Notice- showing child's details, Child Trust Fund statement/bank statement showing child's name & address (within last 12 months)

General Data Protection Regulations May 2018: Some of the above information may be stored on a computer and will be restricted for Governors information only. Further details are available from the Clerk to the Governors.